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Vendor Registration, Page 1

NOTE: Please use the navigation buttons provided at the bottom of this page to step back & forth between sections of your registration application, as opposed to the "back" and "forward" buttons on your browser.

GovWorks Vendor Registration is designed to be brief! We know your time is valuable, and so is the information you share with us. Once you have all of your information, it should take a total of 10 - 15 minutes to input. (Printing out the thumbnail on the main registration page will help you speed up the process). Please note that an incomplete file **will not be saved** once you leave this page.

At the end of the registration (step 3 of 3), a two-page (max) capability statement must be attached. Line cards will be accepted here. Maximum file size is 5 MB.

Note: Failure to submit the required capability statement means that you will not be allowed to finish the registration process. The data you have entered will not be saved and you will have to re-register.

Please note that for security purposes, data on initial or updated registration applications will be terminated after 15 minutes of "idle time". For purposes here, "idle time" means time when the user has ceased stepping through the registration process.

NOTE: All vendors must be REGISTERED IN CCR EFFECTIVE October 1, 2003 in order to receive government contracts - **www.ccr.gov** - reference FAC 01-16, which will be at FAR 52.406-7.

Go back to Vendor Registration main page

All fields in BOLD are required in order for GovWorks to consider your application for approval.
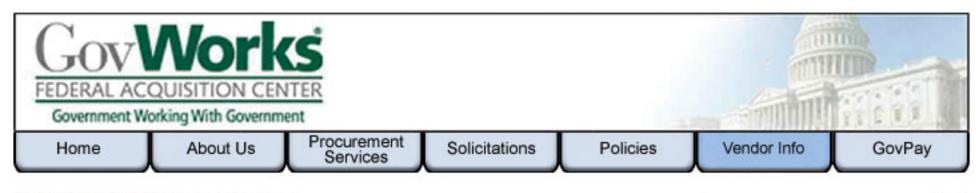
These fields are required in order to continue.

Vendor Registration (Page 1 of 3)

Company Information

**Company Name:	
**Business Size:	○ Small ○ Large
**Address Line 1:	
Address Line 2:	
**City:	**State: [▾]
**Zip:	
Foreign Address:	
**Company Phone #:	( ) -
Fax #:	( ) -
**DUNS #: (For an immediate Duns# call 1-800-333-0505)	
Pro-Net #: (Small businesses only)	
**CCR/Cage Code : CCR/Cage Code Lookup	(see www.bpn.gov)
**NAICS Code(s) Find your NAICS code	NAICS:
[Add NAICS]	
Do you have a GSA Schedule #?	○ Yes ● No
(if your type is not listed, please email vendordatabase@govworks.gov so that we may update our list)	GSA#: Type: [▾]
	GSA#: Type: [▾]
Click Here to link to GSA & MOBIS Schedules	GSA#: Type: [▾]
[Add GSA #]	
Do you participate in a GWAC?	○ Yes ● No
	GWAC #:
	GWAC #:
	GWAC #:
[Add GWAC #]	

[Reset] [Continue >]

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Vendor Registration, Page 2

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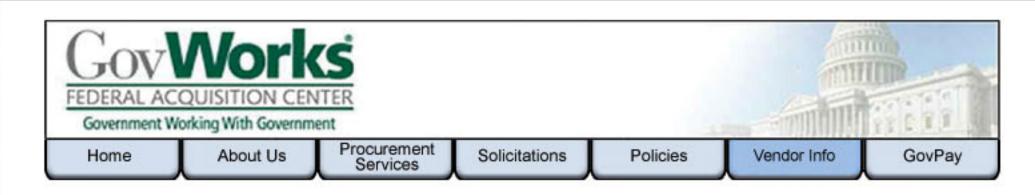
**These fields are required in order to continue

Vendor Registration (Page 2 of 3)

Contact Information

**Primary Contact Name: [   ]

**Phone #: ([   ]) [   ] - [   ]   Fax #: ([   ]) [   ] - [   ]

Other # (Cell, Beeper): ([   ]) [   ] - [   ]

**Email Address: [   ]

**Re-type Email Address: [   ]

Alternate Contact Name: [   ]

Phone #: [Same as above] ([   ]) [   ] - [   ]   Fax #: ([   ]) [   ] - [   ]

Other # (Cell, Beeper): ([   ]) [   ] - [   ]

Email Address: [   ]

Re-type Email Address: [   ]

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Vendor Registration, Page 3

NOTE: Please use the navigation buttons provided at the bottom of this page to step back & forth between sections of your registration application, as opposed to the "back" and "forward" buttons on your browser.

All fields in **BOLD** are required in order for GovWorks to consider your application for approval.

** These fields are required in order to continue.
Vendor Registration (Page 3 of 3)

Profile information

Username: [_____]

Password: [_____]

Re-type Password: [_____]

Standard Commodity Code:
(MMS most commonly used codes)
Hold CTRL for multiple selections

| AG60 - Petroleum R&D |
| AG99 - Other Energy R&D |
| AH90 - Other Environment R&D |

SBA Designations:
(Small businesses only)
Hold CTRL for multiple selections

| SB - Small Business |
| 8(a) |
| SDB - Small Disadvantaged Business |
| Hubzone |

Have you recently been awarded any Federal Contracts?   ○ Yes   ○ No

Prime Contracts

(If yes, please supply the following information:)

Contract Number: [_____]

Government POC Email: [_____]

Vendor POC Email: [_____]

Expiration Date: [_____]

[Add Prime Contract]

Sub Contracts

Contract Number: [_____]

Prime POC Email: [_____]

Vendor POC Email: [_____]

Expiration Date: [_____]

[Add Sub Contract]

Have you ever worked with GovWorks and/or MMS?   ○ Yes   ● No

If Yes, please list the Contract Officer(s) you have worked with:

[_____]
[_____]
[_____]
[_____]
[_____]

What government agencies are you currently working with as a sub or a prime?

- ☐ Dept of Agriculture
- ☐ Dept of Commerce
- ☐ Dept of Education
- ☐ Dept of Energy
- ☐ Dept of Health and Human Services
- ☐ Dept of Housing and Urban Development
- ☐ Dept of Justice
- ☑ Dept of Labor
- ☐ Dept of State
- ☐ Dept of the Interior
- ☐ Dept of Transportation
- ☐ Dept of Treasury (includes IRS)
- ☐ Dept of Veteran Affairs
- ☐ EPA
- ☐ Executive Office of the President (includes OMB)
- ☐ FEMA
- ☐ GSA
- ☐ Homeland Security
- ☐ Judicial Agencies
- ☐ Legislative Agencies (LOC, GAO, GPO, etc.)
- ☐ NASA
- ☐ SSA
- ☐ TSA
- ☐ U.S. Air Force
- ☐ U.S. Army
- ☐ U.S. Navy and Marine Corp
- ☐ USPS
- ☐ Other Federal Government (please specify) [_____]

Prior or Current Teaming Partners? Company(s):

Company: [_____]

Contact: [_____]

Contact Email: [_____]

Company: [_____]

Contact Email: [_____]

[Add Partner]

Website: [http://_____]

Capability Statement: [_____] [Browse...]
File must be in either MS Word or Adobe Acrobat (PDF) format. It must be less than 5 MB in size.

[< Back] [Reset] [Continue >]

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